



Church Council Meeting Minutes

Shepherd of the Mountains Lutheran Church, Park City, Utah

September 11, 2023

Ann opened in prayer at 6:05pm.

Attendees: J.J, Dave, Julie, Mary, Ann, Alison, Matt

Attendees via Zoom: Pastor Rob, Stephanie

Regrets: Jennifer, Lisa

Agenda Topics

- Office Administrator Position:
 - Received over 20 applications which was narrowed to 6 qualified candidates.
 - 3 of 6 responded with continued interest in the job.
 - 2 of 3 scheduled for Zoom interviews on September 12 (Pastor Rob, Dave and Julie will conduct interviews.)
 - Will put an ad in the Park Record if necessary after the interviews.
 - Cheryl offered to help with transition to new Administrator with compensation.
- Budget/Stewardship:
 - Draft of new Giving Card reviewed, comments to Dave.
 - Send out 80-100 cards, received 38 “pledges” last year.
 - Following schedule for Committee talks at service:
 - 9/17 – Jennifer kicks off
 - 9/24 – Mary (Property)
 - 10/1 – Steph (Worship)
 - 10/8 – Ann and Lisa (Fellowship and Social Ministry)
 - 10/15 – Matt (Youth)
 - 10/22 – Pastor Rob and Dave wrap up
 - Budget Planning Schedule:
 - 10/27 - Dave will have draft budget to Council for review
 - 10/31 - Council to approve budget via email
 - 11/5 – proposed budget available electronically with hard copies at church
 - 11/12 – Congregation Meeting for budget approval
 - Expenses for 2024 likely to increase with Natural Gas and Electricity rates up. Property has some large expenses in 2024.
 - Need to budget for new Pastor compensation (variables in expenses include years of experience and benefits.)
 - Compensation package will hopefully allow the new Pastor to live within 25 miles of the church.

Committee Reports/Updates

- Pastor Report:
 - See report previously emailed.
- Finance:
 - See report previously emailed.
- Transition:
 - Very pleased with History Day.
 - Team will meet September 13 to make sense of the sticky notes.
 - Remaining schedule has been mapped out.
 - Values, Mission and Vision Day on October 29.
 - Hope to be done by the end of the year.
- Worship:
 - Services are now available on YouTube with link from website.
 - Sunday bulletins are ready through Advent.
 - 4th Sunday of Advent is Christmas Eve.
- Property:
 - See report previously emailed.
 - Chairs need to be moved out of the sanctuary after service on 9/17 for carpet cleaning on September 21st. Move back in September 23.
- Fellowship:
 - See report previously emailed.
- Social Ministry:
 - See report previously emailed.
 - Lisa can buy fabric for the God's Work Our Hands project and submit expenses for reimbursement.
- Youth/Ed:
 - Safe Haven states we need a 2nd adult in the room during Sunday school.
 - Sign-up sheet will be posted in the Narthex.
 - Sign-up Genius will be created.
 - Announcement made at service requesting adult volunteers.

Other Business

No new business.

Dave provided closing prayer. Meeting adjourned at 7:13pm.

Next meeting is Monday, October 9, 2023 at 6:00pm.